

Wells Emergency Medical Services
Meeting Minutes
March 18, 2021
4:00

Present...Kathleen Burke, Jeff Harrington, Mike McDonald, Jim Lapolla,

- I. Public Participation...none
- II. Acceptance of Meeting Minutes...Motion by Jeff Harrington, second Kathleen Burke, to accept meeting minutes of February 11, 2021, all in favor
- III. Treasurer's Report

SIS Checking	\$ 110,370.94
SIS Donation	\$ 18,445.45
Key Bank	\$ 29,672.14

Total Funds Available \$ 158,488.53

Motion by Jeff Harrington, second by Mike McDonald to accept the treasurer's report, all in favor.

- IV. Old Business:
 - A. COVID Vaccinations
 - All staff who requested vaccine have received them
 - Jim continues to volunteer for York Hospital vaccinations
 - B. By-Laws
 - Jim will draft language for moving to terms for Board of Directors
- V. New Business
 - A. Laptop for Board...motion by Jeff Harrington, second by Mike McDonald to purchase a laptop for use by the Board of Directors, all in favor.
 - B. New Board Member...Board will meet with potential new members at next meeting
 - C. Election of Officers-Board approved the following Executive Officers as a result of Tom Oliver's resignation

President- Mike McDonald

Vice President/Secretary Kathleen Burke
Treasurer- Jeff Harrington

Motion by Kathleen Burke, second Jeff Harrington to approve above assignments, all in favor.

- D. Staff Car...Jim will continue to use his personal vehicle and will be reimbursed for gas
 - E. Budget Committee..accepted WEMS \$390,000.00 budget request and CIP requests of \$80,000.00 for ambulance and \$15,000.00 for major medical equipment for the 2021-2022 Fiscal Year
- VI. Director's Report
- A. HR Consultant is helping complete the employee handbook and in process of reviewing policies
 - B. ½ Marathon scheduled for 9/19/21 in Wells, WEMS will have a role in some way, to be determined
 - C. Update on Maine Human Rights ongoing issue
 - D. Subscription is in process of being drafted, Board of Directors would like to include a survey
 - E. Liability of Directors...Jim will look into insurance protection for Board of Directors in their role
 - F. Meeting Dates...Motion by Jeff Harrington, second by Mike McDonald to have Board Meetings every other month through August 2021, all in favor. Meetings will be held in April, June, and August.
- VII. Adjournment-Motion by Kathleen Burke, second Jeff Harrington to adjourn at 5:10, all in favor

NEXT Meeting...Thursday, April 8, 2021, 4:00 PM

Respectfully submitted, Mike McDonald, WEMS Secretary