

Wells Emergency Medical Services
Meeting Minutes
November 12, 2020
4:00

Present...Tom Oliver, Kathleen Burke, Jeff Harrington, Mike McDonald (4:30), Jim Lapolla

- I. Public Participation...none
- II. Acceptance of Meeting Minutes...Motion by Tom Oliver, second Jeff Harrington, to accept meeting minutes of October 8, 2020, all in favor

III. Treasurer's Report

SIS Checking	\$ 111,463.48
SIS Donation	\$ 20,388.39
Key Bank	\$ 63,287.64*
Total Funds Available	\$ 195,139.51

*Monies from October revenues to deposit into SIS have not been pulled because of an issue with missing deposits. Working with Shawn McPherson to correct problem.

Motion by Tom Oliver, second Jeff Harrington, to accept the treasurer's report, all in favor.

- IV. Old Business
 - A. Paid Time Off...goes into effect 1/1/21, 1 hour of PTO per 40 hour work week. Max to be carried over to be determined by a policy to be developed
 - B. Continuing Education...online program working well
 - C. Subscriptions...859 this year
 - D. HR Contractor...policies sent for review
- V. New Business
 - A. Covid 19 testing...working cooperatively with WPD who have obtained test kits and readers
 - B. Scheduling...no real issues
 - C. Director Evaluation...pending.

VI. Executive Session...Motion by Tom Oliver, second Mike McDonald to enter into Executive Session at 4:45 to discuss Personnel issue, all in favor. Out of Executive Session at 4:57

VII Adjourn...motion by Tom Oliver, second Mike McDonald to adjourn at 4:58, all in favor.

NEXT Meeting...Thursday, December 10 at 4:00 WEMS Office

Respectfully submitted, Mike McDonald, WEMS Secretary