

Wells Emergency Medical Services
Meeting Minutes
September 10, 2020
5:00

Present...Tom Oliver, Kathleen Burke, Jeff Harrington, Mike McDonald, Jim Lapolla

- I. Public Participation...none
- II. Acceptance of Meeting Minutes...Motion by Tom Oliver, second Kathleen Burke, to accept meeting minutes of August 13, 2020, all in favor
- III. Treasurer's Report

SIS Checking	\$ 74,063.01
SIS Donation	\$ 20,141.85
Key Bank	\$ 49,086.01

Total Funds Available \$ 143,290.87

Motion by Mike McDonald, second Kathleen Burke, to accept the treasurer's report, all in favor.

- IV. Old Business
 - A. New Town Manager...Jim has met with the new town manager on a few occasions. Board asked Jim to invite the Town Manager to a future meeting.
 - B. Employee Pay Increase...Board received four thank you's.
- V. New Business
 - A. Paid Time Off...New State Law, employees work 40 hours and receive 1 hour off, can accrue up to 40 hours. Jim in process of creating policy
 - B. Continuing Education..."Jones and Bartlett Distance Learning" Jim will put out a feeler to employees to see if there is an interest
 - C. Flu Vaccines York Hospital...WEMS has offered to help distribute vaccines, however York Hospital has declined for legal reasons
 - D. Flu Vaccines Town of Wells...WEMS will be helping with vaccines for Town of Wells employees
 - E. New AED's..use of CIP funds, shared cost with Police Department..Town Manager has put this on hold.

- F. HR Contractor...Jim is requesting a HR contracted service. He will continue gathering information for a future meeting

VI. Director's Report...

- A. Salary Comparisons...Jim gathered several pay comparisons of area EMS services and determined that WEMS is right in the ballpark with other Southern Maine service providers.
- B. WEMS is now required to transport patients, for insurance purposes, to the "closest most appropriate hospital".
- C. Call numbers are down 211 from this time last year

VII Adjourn...motion by Tom Oliver, second Kathleen Burke to adjourn at 5:39, all in favor.

NEXT Meeting...Thursday, October 8, 2020 4:00 WEMS Office

Respectfully submitted, Mike McDonald, WEMS Secretary